**Municipal Credit Associate**

NewOak is a leading financial services advisory company headquartered in New York City. Our commitment is to provide our clients with value-added results through our expert guidance, services, analytic and customized solutions so as to enhance performance and reduce liabilities internally and externally.  With our team of experienced market practitioners and legal professionals, the company has established a proven track record of helping clients convert complex business challenges into competitive advantages.

NewOak’s Fundamental Credit team provides fundamentally driven credit-based portfolio surveillance, research and analytics to asset managers, banks, insurers and other financial services companies.

**Position Description:**

NewOak is seeking a select number of highly motivated candidates interested in pursuing a career in fixed income credit analysis. The Associate will work closely with members of the Fundamental Credit group which is directly responsible for credit surveillance of both high yield and high grade municipal portfolios. The candidate is also expected to work closely with the group’s technology and production support teams with respect to ensuring data and information needs are met.

The ideal individual will be a self-starter, with excellent Excel skills, a strong desire to learn and a willingness to go the extra mile. Attention to detail is a must. The candidate must also work well in a team environment as credit work is individually delegated but the overall investment process requires a team approach. This position is professional growth-oriented and located in our New York City office.

**SPECIFIC Responsibilities INCLUDE:**

* Maintain and update select proprietary credit scoring models while validating results with back-tests
* Perform in-depth analysis of individual municipal credits in NewOak’s client portfolios
* Design cash flow and recovery models for high yield and distressed muni credits
* Assist in maintenance of select forecast models and/or report templates
* Perform ongoing data integrity checks on select financial, economic and demographic data sets
* Support Senior analysts with surveillance report production

**Skills AND EXPERIENCE Required:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

* 2+ years of direct muni market experience preferred
* Undergraduate degree with a strong academic record in finance, economics, statistics, engineering or mathematics
* Outstanding academic performance that demonstrates strong analytical background
* Proficiency in MS Excel/Word/PowerPoint a must; previous experience with Bloomberg a plus
* Strong financial modeling experience (work sample may be requested)
* Ability to collect, organize, analyze, and disseminate large data sets
* Keen attention to detail

Interpersonal/Communication/Language Skills:

* Excellent oral and written communication skills
* A proven ability to multi-task and work both independently and as a team player in a fast-paced environment with people from varied professional backgrounds

This is a full-time position located in New York, NY. We offer a competitive compensation package, commensurate with experience.

NewOak is an Equal Opportunity / Affirmative Action employer. We comply with all laws governing employment in each jurisdiction in which we operate, and provide equal opportunity to all applicants and employees. All qualified applicants will be considered without regard to race, color, religion, gender, national origin, age, disability, marital or protected veteran status, sexual orientation, gender identity, and other status protected by applicable laws.

At this time, NewOak currently does not sponsor for work visas.

For more information about NewOak and to apply to this position, please visit our website at [www.newoak.com](http://www.newoak.com).